Site Survey/Walkthru

SAMPLE COMMERCIAL, 1234 Any Street, Anycity, US, 99999



Wednesday, January 20, 2016
Inspector
Joe Inspector

General Information

SAMPLE COMMERCIAL, 1234 Any Street, Anycity, US, 99999

GENERAL INFORMATION

GENERAL CONDITIONS AT TIME OF INSPECTION:

Property Occupied: No Estimated Age Of Property: 16 Year(s) Property Faces: □ North □ South ☑ East □ West	Temperature: 68 F Weather: ☑ Fair
Type of Property: ☐ Commercial ☐ Single-Family Primary Construction:	Soil Conditions : ☑ Dry Persons Present :
☑ Block	

DEFINITIONS:

Below are listed the definitions used throughout the report to describe each feature of the property.

G (GOOD)	Average to above-average condition for the building system evaluated, taking into consideration factors of age and design. Generally, other than normal maintenance, no repair is recommended or required.
F (FAIR)	Average condition for the building system evaluated, taking into consideration factors of age and design. Some short term or immediate maintenance or repairs are recommended to return the system to a good condition.
P (POOR)	Below-average condition for the building system evaluated, taking into consideration factors of age and design. Immediate repair, significant work or replacement is anticipated to return the building system to a good or fair condition.
NI (NOT INSPECTED)	The item/system was not inspected due to safety concerns, inaccessibility and/or concealment or seasonal conditions and no representations of whether or not it was functioning as intended were made.
NA (NOT APPLICABLE)	This item is not applicable or not present

SCOPE OF THE INSPECTION:

The intent of the property inspection is to identify and communicate conditions of the facility and components of the facility that are categorized and listed on the inspection form, particularly maintenance issues. The inspection is a visual review of readily accessible areas and components. The inspector will endeavor to observe the operation of mechanical and electrical systems and note the condition of the systems. It is not technically exhaustive and no excavation, disassembly or removal of covers, panels or obstructions is performed. Hidden or obstructed defects may not be observed.

Inspection Date: Inspector: Joe Inspector Email:

01/20/2016 Inspector Phone:

Grading/Drainage

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		G	F	P	NI	NA
GRADING / DRAINAGE	☑ Monitor Condition	Ø				

☑Near Level

Comments:

There exists a good slope for drainage away from the foundation. Movement and settling of the concrete sidewalks and curbing should be monitored to ensure that drainage away from the foundation is maintained. Monitor cracking and settling of pavement in the parking lot. Repair larger open cracks as needed.



Grading / Drainage: South side of property. Adjacent property is at a higher elevation.



Grading / Drainage: South side of property. Adjacent property is at a higher elevation.



Grading / Drainage: Catch basins on the property take rainwater from the roof through downspouts and underground into the catch basins.



Grading / Drainage: South side of property slopes to the west to a drainage area and catch basins.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Parking Lot

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			G	F	P	NI	NA
PARKING LOT		☑ Monitor Condition		V			
□ A114	⊠.c1						

☑ Asphalt ☑ Cracks

Comments:

The driveway and parking areas for this property are part of a larger development and all of the parking and driveway areas are in a similar condition. Settlement has occurred and the asphalt, although patched in the past, will need routine maintenance to remain viable.

Parking lot needs to be inspected and maintained routinely as there are large cracks, (previously filled), that have reopened. Consider sealcoating of the lot after cracks have been repaired and filled.



Parking Lot: Parking lot cracks



Parking Lot: Entrance to driveway area at the southeast corner.



Parking Lot: Larger crack on the east side drive area.

Flatworks/Sidewalks

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FLATWORKS/SIDEWALKS

✓ Monitor Condition✓ Recommend Repairs

G F P NI NA
□ ☑ □ □ □

☑ Concrete

☑ Cracks/Settlement

Comments:

The sidewalk on the east side of the building has separated from the foundation by 1.5". There is evidence of settlement of the concrete flatwork as uplifted sections and corners have been "ground" down to eliminated tripping hazards and try to make them more level. Make repairs as needed and continue to monitor for movement.



Flatworks/Sidewalks: Sidewalk area that has been ground down to eliminate a tripping hazard.



Flatworks/Sidewalks: Sidewalk at front of store showing signs of settlement. Has edges ground down.



Flatworks/Sidewalks: East side of building showing opening at foundation.



Flatworks/Sidewalks: Sidewalk has pulled away 1.5" on the east side of the building.

Fences/Enclosures

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	G	F	P	NI	NA
FENCES / ENCLOSURES ☑ Recommend Repairs		Ø			
`					

☑ Chain Link ☑ Masonry

☑ General Deterioration

☑ Need Repairs

☑ Portion(s) Missing

Comments:

Dock area retaining wall top cap is damaged in at least three places and water can get in under the cap. The railing anchor bolts on this wall are rusting and are at risk of failing.



Fences / Enclosures: Truck dock area.



Fences / Enclosures: Rusted bolted connection of railing on top of loading dock wall.



Fences / Enclosures: Fenced area for recycling compactor.



Fences / Enclosures: Top cap is damaged on the loading dock retaining wall.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Retaining Walls/Landscaping

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	G	F	P	NI	NA
RETAINING WALLS/LANDSCAPING ✓ Recommend Repairs		Ø			

☑ Driveway ☑ Block ☑ General Deterioration

Comments:

Repair grass areas that have died due to "drive over" at curb as well as repair retaining wall top cap where damaged.



Retaining Walls/Landscaping: Top cap is damaged on the loading dock retaining wall.



Retaining Walls/Landscaping: Dock area retaining wall.



Retaining Walls/Landscaping: Retaining wall damaged top cap and block mortar joints in need of painting.



Retaining Walls/Landscaping: Curbing at southeast driveway. Note the 'drive over' area of dead grass.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Roofing

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			G	F	P	NI	NA
ROOFING					V		
Age: <2 Year(s)	Design Life: 25-30 Year(s)	Layers: 1	100% Vi	sible		•	
☑ Walked On	☑ Membrane						

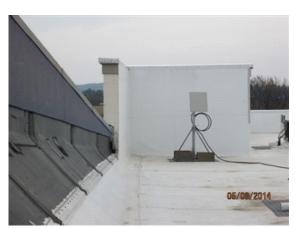
Comments:

The roof was replaced last summer and a membrane roof was installed. Some small areas of ponding as evidenced by settled and dried dirt areas were seen. In a few locations where water and dirt have puddled on the roof, ensure that no seams are open to create any leaking.

Leaks not always detectable.



Roofing: Membrane flashing at parapet wall.



Roofing: View across the north face looking east.



Roofing: Dirt has settled in the ponding area.



Roofing: North side galvanized top cap flashing that is showing signs of rust.

Flashing/Valleys

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		G	F	P	NI	NA
FLASHING/VALLEYS	☑ Monitor Condition		V			

☑ Composition / Membrane

✓ Metal

Comments:

Repair open caulk joint on vent pipe that had been previously caulked.



Flashing/Valleys: Open hole in caulking at vent pipe.



Flashing/Valleys: Membrane roof joint. Typical, in good condition.



Flashing/Valleys: Roof service completion date of October 2013 and parapet wall top cap.



Flashing/Valleys: Typical roof penetrations.

Roof Drainage System

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ROOF DRAINAGE SYSTEM G F P NI D D

☑ Aluminum

Comments:

The storm water run off is handled through the sheeting action of the roof. The water runs towards the south side of the roof and is caught into a gutter and series of downspouts that direct the water underground and into a storm water catch basin system.



Roof Drainage System: View of the roof's south edge looking west. Gutter is to the left side.



Roof Drainage System: Area of ponding on the roof.



Roof Drainage System:



Roof Drainage System: Parapet wall looking east - gutter to the right side of photo.

NA

Parapet Wall

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PARAPET WALL

☑ Concrete Block					
	G	F	P	NI	NA
EXTERIOR FINISH	区				
CAP FLASHING		Ø			
COVING/FLASHING	Ø				
SCUPPERS					Ø

Comments:

The parapet wall was in good condition with the exception of the top cap at the front of the building which is showing signs of rust.



Parapet Wall: Parapet wall looking north along the west side next to adjacent roof area to another store.



Parapet Wall: Parapet walls in northeast corner of roof.

Exterior Surface

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Parapet Wall: Hatchway into larger and higher parapet section.

EXTERIOR SURFACE

☑Concrete Block	☑ Cracked	☑ Needs Caulk / Seal	☑ Needs Paint				
			G	F	P	NI	NA
SIDING/TRIM				Ø			
EXTERIOR FAUCETS			Ø				
EXTERIOR ELECTRICAL	OUTLETS		Ø				

Comments:

The decorative concrete block at the north and east sides of the building have some areas of cracking due to settling. Seal cracks and make repairs as necessary and monitor for any further movement. Where block mortar joints have cracked and been filled, the repairs are very visible and the wall is in need of painting.

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Inspector: Joe Inspector Inspector Phone:

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Exterior Surface: Block will with visible joints.



Exterior Surface: Deteriorated concrete block face.



Exterior Surface: Block wall with visible joints.



Exterior Surface: Concrete block vertical crack with rust.

Exterior Lighting

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Exterior Surface: Vertical crack in concrete block at corner.



Exterior Surface: Vertical crack in wall.



Exterior Surface: Vertical crack in wall.



Exterior Surface: Vertical crack in wall extending all the way to the top of the parapet wall where the block ha broken.

EXTERIOR LIGHTING	G	F	P	NI	NA
EXTERIOR LIGHTING	Ø				

Comments:

The exterior lighting consists of wall mounted light fixtures on all four sides of the building as well as pole mounted lighting supporting the parking lot and driveways.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Exterior Signage

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Extterior Lighting: Wall mounted lighting at the front of the building.



Extterior Lighting: Pole mounted lighting in the parking lot.



Extterior Lighting:

EXTERIOR SIGNAGE

ĺ	G	F	P	NI	NA
Ì	$\overline{\mathbf{V}}$				

Comments:

The exterior signage was in good condition at the time of the inspection.

Inspection Date: 01/20/2016

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Fenestration Systems

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	G	F	P	NI	NA
FENESTRATION SYSTEMS	Ø				

☑ Metal ☑ Aluminum ☑ Insulated Pane(s)

Comments:

The only windows are located at the front entrance door. They are in good condition.



Fenestration Systems: View of windows from the inside of the building.

MAIN DOORS

G F P NI NA
☑ □ □ □ □

Comments:

The main doors and service doors are in good condition. There are a few signs of rust on the hollow metal exterior service doors that will need some maintenance.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Freight Doors

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Main Doors: Main service door at shipping and receiving area.



Main Doors: Exterior service door - note spot of rust at top of door.



Main Doors: Service door with scratch in the bottom of door and a small spot of rust at base of frame.

FREIGHT DOORS

G	F	P	NI	NA
V				

Comments:

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Overhead Doors

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Freight Doors: Dock area - service doors.



Freight Doors: Rust at bottom of service door.



Freight Doors: Dock area freight overhead door.

OVERHEAD DOORS

G F P NI NA
☑ □ □ □ □

Comments:

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Exterior Foundation

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	G	F	P	NI	NA	
EXTERIOR FOUNDATION		V				

☑ Concrete Block ☑ Slab ☑ Limited Observation

Comments:

Along the base of the foundation where the sidewalk areas come into contact with the exterior walls, there is the need to reseal these joints. They have been filled in the past but have opened up again.



Exterior Foundation: Movement of sidewalks at foundation.



Exterior Foundation: Open joint at foundation wall.



Exterior Foundation: Open joint at foundation wall.

Attic Framing/Sheathing

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Attic / Roof

	G	F	P	NI	NA
ATTIC FRAMING/SHEATHING	Ø				

☑ Plywood / Panel Board / OSB

☑ Steel Joists

Comments:

The roof structure is in good condition. The higher parapet wall is framed with metal studs and plywood.

Leaks not always detectable.



Attic Framing/Sheathing: Framing of front parapet wall - metal studs and plywood.



Attic Framing/Sheathing: Framing of front parapet wall - metal studs and plywood.

ATTIC INSULATION

G	F	P	NI	NA
V				

Comments:

Limited visibility, but new membrane roof has insulation installed under membrane.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Interior Foundation

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Attic Insulation: General view of roof at corner.



Attic Insulation: Backside of main parapet wall at north side.



Attic Insulation: General view of roof looking south.



Attic Insulation: General view of roof looking north.

Interior Foundation

☑ Slab On Grade

Structural Frame and Building Envelope

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STRUC	TURAL FRAME AND BUILDING ENVELOPE	G	F	P	NI	NA
BEAMS	✓Steel					
JOISTS	☑Trusses	Ø				
POSTS	✓Steel	Ø				
PIERS	☑ Concrete	Ø				

Comments:

The structural system was in good condition at the time of inspection.



Structural Frame and Building Envelope: Detail of joist and decking.

FLOOR/SLAB		G	F	P	NI	NA 🗆
☑ Concrete	☑ Obscured / Covered					
Comments:						

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Inspector: Joe Inspector Inspector Phone:

Electrical

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ELECTRICAL

SERVICE SIZE (Main Panel)

☑ 600 Volt ☑ 1200 AMP

2000 Voit 21200 AWI					
	G	F	P	NI	NA
SERVICE	Ø				
ENTRANCE CABLE	☑				
PANEL					
SUB-PANEL	Ø				
BRANCH CIRCUITS	V				
BONDING/GROUNDING	☑				
ARC FAULT	V				
SURGE PROTECTION	☑				
FIRE ALARM SYSTEM	V				

Comments:

The service is a 600 volt, 1200 Amp, 3 phase, 4 wire system and seems adequate for its intended purpose.

*Smoke Detectors / GFCI's checked with test button only. Monthly Test Recommended.



Electrical: Electric meter located on south exterior wall near transformer.



Electrical: South side transformer and meter.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Plumbing

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Electrical: Secondary electrical distribution room.



Electrical: Main electrical service room with panels and main disconnect.

PLUMBING

Water Service

☑ Water Public

Sewage Service

☑ Sewage Public

		G	F	P	NI	NA
SUPPLY	☑ Copper	V				
DRAINS	☑PVC	V				
VENTS	☑PVC	Ø				
FIRE SUPPE	RESSION SYSTEM	V				

Comments:

Main utility line, septic systems and gray water systems are excluded from this Inspection.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

SAMPLE COMMERCIAL, 1234 Any Street, Anycity, US, 99999



Plumbing: Water service meter located near the fire protection riser in closet off of retail floor.



Plumbing: Fire protection system at roof metal decking.



Plumbing: Fire protection and water service closet.



Plumbing: Fie protection service tags and records. All up to date.

Water Heater

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Design Life: 15-20 Year(s) SerialNo: Unidentified

Gas

Comments:

There is an approx. 20 gallon electric water heater located in the ceiling space above the restrooms. Access to the water heater was limited in the ceiling space due to stored materials in the way of reaching the unit.



Water Heater: Water heater above ceiling space.



Water Heater: Access to water heater above ceiling space was blocked by stored materials.

HEATING (TRANE UNITS)

Brand: Trane Model: Various Models BTUs: 0

Design Life: 20-25 Year(s)

SerialNo: Unidentified

G F P NI NA

OPERATION

Comments:

There are 6 Trane RTU's that are 17 years old.

Heat Exchanger - Unable to detect cracks/holes without dismantling unit.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Heating (Carrier Units)

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Heating (Trane units): Trane RTU unit.

HEATING (CARRIER UNITS)

BTUs: 0 Age: 20+ Year(s)

	G	F	P	NI	NA
OPERATION	Ø				

Comments:

There are 6 Carrier "Weathermaker" RTU that are 20+ years old.



Heating (Carrier units): Smaller Carrier unit.

Heating (Sterling Units)

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HEATING (STERLING UNITS)

Brand: Sterling

BTUs: 0

 \square Gas

	G	F	P	NI	NA
OPERATION	V				

Comments:

There are 3 Sterling ceiling mounted gas-fired unit heaters located in the installation service bay and warehouse/receiving areas.

	G	F	P	NI	NA
DRAFT CONTROL/VENT	Ø				

☑ Metal Pipe

 \square PVC

Comments:

Ventilation pipe on roof has open caulk joint, (small opening) that needs to be filled to keep water out. RTU-7's condensate line is disconnected from the unit and should be reattached.



Draft Control/Vent: Gas fired unit heater ventilation through roof.



Draft Control/Vent: Typical roof penetrations.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

HVAC Distribution

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Draft Control/Vent: Open hole in caulking at vent pipe.



Draft Control/Vent: RTU - 7 condensate line is disconnected from unit.

HVAC DISTRIBUTION

☑Ductwork

	G	F	P	NI	NA
DISTRIBUTION	V				
BLOWER	Ø				
CONTROLS/THERMOSTAT (CALIBRATIONS/TIMED FUNCTIONS NOT CHECKED.)	Ø				
CIRCULATOR PUMP					Ø

Comments:

Gas fired unit heaters distribution system is accomplished through direct fan and the roof top units distribution is facilitated through short sections of ductwork into the retail below.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Cooling

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HVAC Distribution: Roof Top Unit and exhaust venting.



HVAC Distribution: Roof Top Unit and exhaust wiring.

G

 $\overline{\mathbf{Q}}$

P

NI

NA



HVAC Distribution: Roof Top Unit - Typical discharge directly into the space below with minimal distribution.

	$\mathbf{\Omega}$	TI	TAT	
U	00	L	LIN	U

Brand: Trane/Carrier Model: Various models Age: 15-20 20-25

Gas

Comments:

See comments in the Heating section regarding the RTU's.

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

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Cooling: Roof Top Unit accommodates both heating and cooling.



05/08/2014



Cooling: Roof Top Unit accommodates both heating and cooling.



Cooling: Roof Top Unit accommodates both heating and cooling.

Bathrooms

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BATHROOMS	G	F	P	NI	NA
CEILINGS	Ø				
WALL(S)	Ø				
FLOOR/FINISH	Ø				
INTERIOR DOORS/HARDWARE	Ø				
ELECTRICAL (RANDOM SAMPLING OF OUTLETS, SWITCHES, FIXTURES.)	V				
GFCI PROTECTION (CHECKED WITH TEST BUTTON ONLY. MONTHLY TEST RECOMMENDED.)	Ø				
HEAT/AIR DISTRIBUTION	Ø				
WATER CLOSET & FIXTURES	Ø				

Comments:

All restrooms were in good condition.



Bathrooms: Men's restroom.

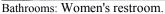


Bathrooms: View of restroom entrance doors.

Lobby/Entrance General Retail Space

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Bathrooms: Women's restroom vanity.

LOBBY/ENTRANCE	G	F	P	NI	NA
CEILINGS	☑				
WALLS	V				
WINDOWS/TRIM	Ø				
FLOOR/FINISH	Ø				
INTERIOR DOORS/HARDWARE	☑				
ELECTRICAL (RANDOM SAMPLING OF OUTLETS, SWITCHES, FIXTURES.)	Ø				
HEAT/AIR DISTRIBUTION	Ø				

Comments:

Lobby was in good condition at the time of the inspection.

GENERAL RETAIL SPACE	G	F	P	NI	NA
CEILINGS	☑				
WALLS	Ø				
WINDOWS/TRIM	Ø				
FLOOR/FINISH	Ø				
INTERIOR DOORS/HARDWARE	Ø				
ELECTRICAL (RANDOM SAMPLING OF OUTLETS, SWITCHES, FIXTURES.)	Ø				
HEAT/AIR DISTRIBUTION	Ø				

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

Employee Breakroom/Storage

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Comments:

The general retail space was clean and organized with no signs of maintenance needed.

EMPLOYEE BREAKROOM	G	F	P	NI	NA
CEILINGS	Ø				
WALLS	\square				
WINDOWS/TRIM	Ø				
FLOOR/FINISH	Ø				
INTERIOR DOORS/HARDWARE	\square				
ELECTRICAL (RANDOM SAMPLING OF OUTLETS, SWITCHES, FIXTURES.)	\square				
HEAT/AIR DISTRIBUTION	Ø				

Comments:



Employee Breakrrom: Employee lounge and breakroom

STORAGE	-	Г	D	N.T.T.	27.4
STORAGE	G	r	P	NI	NA
CEILINGS	Ø				
WALLS	Ø				
FLOOR/FINISH	Ø				
INTERIOR DOORS/HARDWARE	Ø				
ELECTRICAL (RANDOM SAMPLING OF OUTLETS, SWITCHES, FIXTURES.)	Ø				
HEAT/AIR DISTRIBUTION	Ø				

Inspection Date: 01/20/2016

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Warehouse

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Comments:

Storage space is provided adjacent space to the warehouse/receiving.



Storage: Storage area off of warehouse space.



Storage: Back area of display space being used for storage.



Storage: Former retail space being used for storage.

W. Privovo					
WAREHOUSE	G	F	P	NI	NA
CEILINGS	Ø				
WALLS	Ø				
FLOOR/FINISH	V				
INTERIOR DOORS/HARDWARE	V				
ELECTRICAL (RANDOM SAMPLING OF OUTLETS, SWITCHES, FIXTURES.)	Ø				
HEAT/AIR DISTRIBUTION	V				

Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone:

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Comments:



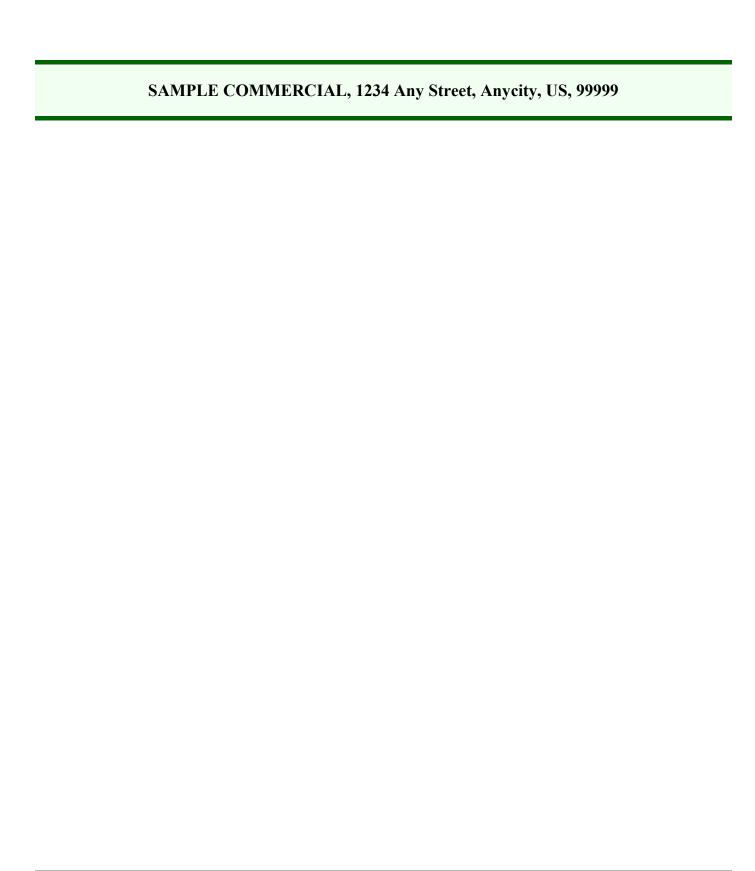
Warehouse: Warehouse rack storage.



Warehouse: Warehouse meeting room.



Warehouse: Shipping/receiving area next to dock doors.



Inspection Date: 01/20/2016

Inspector: Joe Inspector Inspector Phone: